

## **BEAUFORT COUNTY RURAL AND CRITICAL LAND PRESERVATION BOARD**

The Beaufort County Rural and Critical Land Preservation Board meeting (hereafter known as the Board) was held on July 14, 2016, at the Beaufort Jasper Water and Sewer Authority Board Room a 3:00 p.m.

### **MEMBERS PRESENT:**

Mr. Mike Mathews (Chairman)  
Mr. Mark Baker (Vice-Chairman)  
Mr. Bob Bender  
Ms. Susie Fripp-Gordon  
Mr. York Glover  
Ms. Gail O’Kane

Mr. Ed Riley  
Ms. Dorothy Scanlin  
Mr. Richard Walls

### **MEMBERS ABSENT:**

Ms. Denise Sullivan  
Ms. Norma Stewart

### **STAFF PRESENT:**

Mr. Tony Criscitiello, Beaufort County Planning Director  
Ms. Amanda Flake, Beaufort County Natural Resources Planner  
Ms. Lisa Lord, Beaufort County Open Land Trust

### **GUESTS PRESENT:**

Ms. Alicia Holland, Beaufort County Chief Financial Officer  
Ms. Alice Howard, County Councilwoman  
Mr. Eric Larson, Beaufort County Director of Environmental Engineering  
Mr. Josh Gruber, Beaufort County Deputy County Administrator  
Ms. Cindy Baysden, Beaufort County Open Land Trust Executive Director  
Ms. Nancy Moss, Beaufort County Planning Department  
Ms. Heather Spade, Beaufort County Planning Department

### **CALL TO ORDER**

Chairman Mike Mathews called the meeting to order at 3:04 p.m.

### **REVIEW OF AGENDA**

Chairman Mathews asked if there were any changes to the Agenda and there were none.

### **REVIEW OF MINUTES**

Chairman Mathews asked if there were any changes to the Minutes from the May 12, 2016 Board meeting. Hearing none, Vice-Chairman Baker made a motion and Ms. O’Kane seconded the motion to accept the Minutes as written from the May 12, 2016 Board meeting. **The motion**

**was carried unanimously to accept the minutes as written from the May 12, 2016, Board meeting** (FOR: Mathews, Baker, Bender, Fripp-Gordon, Glover, O’Kane, Riley, Scanlin, Walls).

## **GENERAL DISCUSSION**

### **Financial Update**

Ms. Alicia Holland, Beaufort County Chief Financial Officer, gave an update of the R&C Program finances. Ms. Holland and her staff have developed a new and different financial report for the Board. This report includes numbers from the inception of the program through June 30, 2016. Currently the R&C Program has a total amount of \$5,053,583.00 in funds. Of this amount \$3,716,550.00 is unrestricted and \$1,337,033.00 is restricted. The restricted funds have donor specific restrictions on how these funds can be used. The Finance Department intends to issue the \$20 million referendum (approved in November 2014) by December 2016. Ms. Holland demonstrated to the Board how to access the financial report through the Beaufort County website. At this time a project ledger breakdown is being worked on between the Finance Department and the Planning Department with more details to come in the next few months.

### **Passive Park Update**

Mr. Tony Criscitiello stated that work had begun on Crystal Lake and that the rent from the tenants inhabiting the building will come back into the R&C Program. Fort Fremont is in the last stages of the archeological investigation and Mr. Criscitiello hopes that a bid will be sent out for this project by September. Okatie Preserve is in the process of finishing the manure management plan and will then engage in meetings with the Town of Bluffton to obtain permits for approval.

### **BCOLT Annual Report**

Ms. Lisa Lord gave out copies of the Beaufort County Open Land Trust Annual Report to the Board members. A link will be put on the R&C website to access the report online.

## **EXECUTIVE SESSION**

Chairman Mathews entertained a motion by Mr. Glover, seconded by Mr. Riley, to adjourn the Open Session at 3:43 p.m. and convened Executive Session for the purpose of discussing matters associated with property acquisitions. **The motion was carried unanimously to enter into Executive Session** (FOR: Mathews, Baker, Bender, Fripp-Gordon, Glover, O’Kane, Riley, Scanlin, Walls).

**Chairman Mathews adjourned Executive Session and convened Open Session at 4:21 p.m.**

Vice-Chairman Baker made a motion; seconded by Mr. Riley, to recommend to the Natural Resources Committee of County Council to pursue Parcel H under the terms and conditions as recommended by Beaufort County Open Land Trust, as discussed in Executive Session. **The motion was carried unanimously to recommend to the Natural Resources Committee of County Council to pursue Parcel H under the terms and conditions as recommended by**

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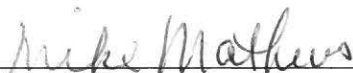
**Beaufort County Open Land Trust, as discussed in Executive Session.** (FOR: Mathews, Baker, Bender, Fripp-Gordon, Glover, O’Kane, Riley, Scanlin, Walls).

**ADJOURNMENT**

With no further business, Chairman Mathews entertained a motion at 4:22 p.m. from Mr. Glover, seconded by Mr. Bender, to adjourn the meeting. **The motion was approved unanimously** (FOR: Mathews, Baker, Bender, Fripp-Gordon, Glover, O’Kane, Riley, Scanlin, Walls).

**Submitted by:** Amanda Flake, Natural Resources Planner

**Approved:**

  
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Mike Mathews, Chairman,  
Beaufort County Rural and Critical Land Preservation Board

Date: 9/8/16