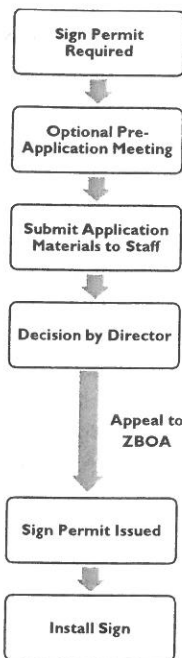


## Division 7.2: Application Specific Review Procedures

### 7.2.40 Sign Permit



- A. **Purpose.** The purpose of this Section is to provide a uniform mechanism for reviewing applications for Sign Permits to ensure all signs comply with the standards of Division 5.6 (Sign Standards).
- B. **Applicability.** All signs, unless exempted in accordance with Section 5.6.10.B.4, shall obtain a Sign Permit in accordance with the requirements of this Section before being erected, replaced, relocated or altered.
- C. **Sign Permit Procedure.**
1. **Pre-Application Conference is Optional.** See Section 7.4.20 (Pre-Application Conference).
  2. **Application Submittal and Acceptance.** See Section 7.4.30 (Application Submittal and Acceptance).
  3. **Staff Review and Action.** Applicable to a decision by the Director. See Section 7.4.40 (Staff Review and Action). The Director's decision shall be based on the standards in Subsection 7.2.40.D.
  4. **Appeal.** The decision of the Staff on a Sign Permit may be appealed to the ZBOA. See Section 7.3.70 (Appeals).
- D. **Sign Permit Review Standards.** A Sign Permit shall be approved on a finding the applicant demonstrates the sign, as proposed, complies with the standards in Division 5.6 (Sign Standards).
- E. **Expiration.** Approval of a Sign Permit shall automatically expire if the sign installation it authorizes is not commenced within six months after the date of approval, unless an extension of this period is authorized in accordance with Section 7.4.130 (Expiration of Development Approval).
- F. **Amendment.** A Sign Permit may be amended only in accordance with the procedures and standards established for its original approval.